

# REQUEST FOR EXPRESSIONS OF INTEREST CONSULTANCY FIRM

ISO 9001 2015 IMPLEMENTATION

KINGDOM OF LESOTHO

LESOTHO TAX MODERNISATION PROJECT

Financing Agreement reference: 2100150038494

Sector: Tax Administration

Project ID No.: P-LS-KF0-003



The Government of the Kingdom of Lesotho has received financing from the African Development Bank towards implementation of the Lesotho Tax Modernisation Project, and intends to apply part of the agreed amount for this grant to payments under the contract: A Consultancy Firm for implementation of ISO 9001:2015.

The Consultancy Firm's services included under this project are as follows:

- a. Develop work plan for implementation of the ISO 9001:2015 Standard;
- b. Understand the current LRA strategic direction;
- c. Perform Gap analysis on the current business processes and make recommendations to Management for approval;
- d. Implement the approved recommendations;
- e. Develop QMS Policy aligned to LRA Strategy;
- f. Implement QMS and ISO 9001:2015 Standard;
- g. Facilitate creation of the QMS Implementation Team;
- h. Provide QMS and ISO 9001:2015 Standard training for the LRA Management and Implementation Team;
- i. Facilitate Certification of LRA under the ISO 9001:2015 Standard; and
- j. Assist the Implementation Team in the creation of awareness of the QMS and ISO 9001:2015 Standard.

The Lesotho Revenue Authority now invites eligible Consultancy Firms to indicate their interest in providing these services. Interested Consultancy Firms must provide information indicating that they are qualified to perform the services (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, accreditation, etc.). Consultancy Firms may constitute joint-ventures to enhance their chances of qualification.

Eligibility criteria, establishment of the short-list and the selection procedure shall be in accordance with the Procurement Policy and Methodology for the African Development Bank Group Funded Operations, dated October 2015, which is available on the Bank's website at <http://www.afdb.org>. Should there be any need for further clarification, please do not hesitate to contact our office during office hours (08:00 hours to 16:30 hours) at the email address below: [supplychainmanagement@lra.org.ls](mailto:supplychainmanagement@lra.org.ls); and make copy to the following emails; [h.chaka@lra.org.ls](mailto:h.chaka@lra.org.ls); [m.mabea@lra.org.ls](mailto:m.mabea@lra.org.ls); [m.makhetha@lra.org.ls](mailto:m.makhetha@lra.org.ls). Expressions of interest must be delivered to the address below by 1st November 2018 at 16:30 (Lesotho time) and mention "A Consultancy Firm for implementation of ISO 9001:2015".

They should be delivered physically to the LRA Supply Chain Office at Ground Floor, Finance House, Government of Lesotho Complex OR emailed to the following address [supplychainmanagement@lra.org.ls](mailto:supplychainmanagement@lra.org.ls), and make copy to the following emails; [h.chaka@lra.org.ls](mailto:h.chaka@lra.org.ls); [e.george@lra.org.ls](mailto:e.george@lra.org.ls);